

I, GEORGE HERBERT PIKE, Judge of the Valuation Court, constituted under the *Rates Ordinance* 1926-1929, do hereby in pursuance of the powers conferred upon me by the said *Rates Ordinance* make the following Rules for regulating the procedure of the said Court, and for carrying out the provisions of the said *Rates Ordinance*.

G. HERBERT PIKE.

THE TERRITORY FOR THE SEAT OF GOVERNMENT.

RULES OF THE VALUATION COURT.

As of Monday, the second day of September, 1929.

Pursuant to the *Rates Ordinance* 1926-1929 it is ordered as follows:—

RULES OF COURT.

Seal of Court. 1. The official seal of the Court shall have a device and impression of the Royal Crown, with a label surrounding the device with the inscription "Territory for the Seat of Government. Seal of the Valuation Court."

Vacations and holidays. 2. The vacations and holidays of the Court shall be those in force for the time being applicable to the High Court of Australia: Provided that if the Judge deems it necessary, business may be taken during vacation.

DUTIES OF REGISTRAR, ETC.

Registrar, &c., under control of Court. 3. The Registrar, Deputy Registrar, and all other officers appointed for the service of the Court shall, subject to the *Rates Ordinance* 1926-1929, be under its full control, and in the performance of their respective duties shall conform to the directions which the Judge may from time to time give or cause to be given in that behalf.

Office of Registrar. 4. An office shall be kept open to the public by the Registrar at Canberra from 10 a.m. until 4 p.m.: Provided that the office shall be closed on Saturdays, Sundays and public holidays, or any day appointed by the Judge for closing the office.

Registrar to have charge of records. Records and books. 5. The Registrar shall have charge of the records of the Court. 6. (1) The Registrar shall keep the following books or records, that is to say:—
(a) A register of all objections furnished to the Court;
(b) A register of all fees paid into the Court;
(c) A record of all judgments, orders, and findings of the Court, other than orders or decisions on motions or in interlocutory matters;
(d) A record of all orders and decisions on motions and in interlocutory matters; and
(e) A record of all notices published or otherwise given.
(2) Those books and records shall be kept in due and proper form and entries therein shall be made at the time when the matter for entry arises.

Issue of certificates, &c. 7. (1) Certificates, summonses, orders, and other documents shall be issued at the Registrar's office on payment of the respective fees contained in the First Schedule to these Rules.

(2) Any notices required to be given to the Registrar, and any affidavits or other documents required to be filed with the Registrar shall be delivered or transmitted to him at that office.

Section 38. Signature of certificates, &c. 8. Any certificate, summons, order, or other process of the Court shall be signed by the Judge or Registrar, and be under the seal of the Court.

Notice of sittings of Court. 9. (1) The Registrar shall give not less than fourteen days' notice to all parties concerned of the date, time, and place of sittings of the Court at which any objection or other matter is set down to be heard.

(2) The notice shall be in accordance with or to the effect of Form 1 in the Second Schedule to these Rules, and be prepared by the Registrar in duplicate, and service thereof upon any party shall be effected in the manner prescribed by these Rules.

(3) One copy of the notice shall be filed by the Registrar and an endorsement made thereon showing the time and mode of service.

(4) Notwithstanding anything contained in this rule, the notice shall not be necessary in the case of the hearing of any interlocutory or urgent matter, unless otherwise ordered by the Judge, or where the Court sits for the purpose of delivering any reserved judgment, finding, or other decision, but an intimation to the parties concerned, in such manner as the Judge may direct, shall be deemed sufficient notice.

(5) Notwithstanding anything contained in this Rule, the Court may hear any objection or other matter in which less than the prescribed notice has been given, if the Judge is of opinion that the parties thereto have not in any way been prejudiced by the giving of less than the prescribed notice.

10. (1) Any party may withdraw his objection or other matter by giving notice to the Registrar in accordance with, or to the effect of, Form 2 in the Second Schedule to these Rules, not less than seven days before the date fixed for the commencement of the sittings of the Court at which the objection or other matter would in due course come on for hearing, and on receiving the notice the Registrar shall inform the other parties. Any objection or other matter may also be withdrawn on application to the Court when the case is before the Court. Withdrawal of objection.

(2) In any case of withdrawal the Court may, if it sees fit, allow costs against the party so withdrawing.

11. On payment of a fee in accordance with the scale in the First Schedule to these Rules, the Registrar shall supply to any party applying to him therefor in writing, copies of all evidence and documents in a case. Copies of evidence, &c.

12. The Registrar shall, in manner as directed by the Judge, cause a record to be taken of all evidence presented to the Court on the hearing of any objection, or other matter, unless the Judge otherwise orders. Record of evidence.

13. All summonses shall be in accordance with Form 3, or Form 4, in the Second Schedule to these Rules, as the circumstances of the case require, and shall be issued by the Registrar on the written application of any party and payment of the prescribed fee. Summonses.

MODE OF SERVICE, ETC.

14. Service of all summonses shall, wherever it is practicable, be personal, and at the time of the service payment or tender shall be made of reasonable expenses to the person so served. Personal service.

15. Any notice, proceeding, or document required by these Rules to be served on or given to any party, and as to which no mode of service or giving is prescribed by these Rules, may be so served or given by delivering the notice, proceeding or document to the person on whom it is to be served or given, or by delivering it at the residence or place of business of that person or by sending it by post, prepaid, addressed to that person at his address as appearing on the records, and in default of that address therein appearing, to his last-known residence or place of business; and any such notice, proceeding, or document, if served or given by post, shall, unless the contrary be proved, be deemed to have been served or given at the time when the letter containing the notice, proceeding or document would have been delivered in the ordinary course of post; and in proving the service or giving by post of the notice, proceeding or document it shall be sufficient to prove that it was properly addressed and posted: Service of notices, &c.

Provided that for the purposes of this Rule a "place of business" shall not be deemed to be the place of business of the person to be served or given unless he is the master or one of the masters thereof.

16. Where a party is represented by a solicitor, all notices, proceedings or documents, required by these Rules to be served upon that party, may be served upon his solicitor in any manner prescribed in the last preceding rule, and that service shall be deemed good service upon the party for whom the solicitor acts: Service on solicitor.

Provided that this rule shall not apply in any case where there is anything in the context or the nature of the case to show that the party himself was intended to be served.

Notice of
authority to
solicitor.

17. Where a party acts in person, he shall not afterwards be deemed to be represented by a solicitor for the purpose of service, within the last preceding rule, unless and until he has given to the Registrar, and to the other parties, notice by the solicitor that the solicitor is authorised to act as his solicitor.

Change of
solicitor.
Substituted
service.

18. No solicitor shall be changed without the order of the Judge.

19. Where for any reason service is unable to be effected in accordance with these Rules, the Judge may give such direction for substituted service, or otherwise, as may in his opinion be best suited to the circumstances of the case, and on any such direction being carried out, service shall be deemed to have been effected.

Production of
books, &c.

20. (1) When a summons in accordance with Form 3 in the Second Schedule to these Rules to produce books, papers, deeds, plans, maps or documents before the Court is served upon the Permanent Head of any Government Department or the officer in charge of any sub-Department, or the Commission, those books, papers, deeds, plans, maps or documents may be forwarded to the Associate.

(2) The production of those books, papers, deeds, plans, maps or documents by the Associate upon the hearing of any objection or other matter when the books, papers, deeds, plans, maps or documents are formally called for, shall be deemed to be a production by the Permanent Head or officer in charge who has been summoned to produce the books, papers, deeds, plans, maps or documents, or by the Commission, as the case may be.

(3) Whenever any book, paper, deed, plan, map or document produced by, or forwarded to the Associate by the Permanent Head of any Government Department, or the officer in charge of any sub-Department, or by any of the officers of a Government Department or sub-Department or by the Commission, is put in as an exhibit at the hearing of any objection, or other matter, at the conclusion of the hearing the Associate shall, on request, hand out the exhibit to an officer of the Department or sub-Department by which it was produced, or of the Commission, as the case may be, unless the Judge otherwise orders.

(4) At the time of handing out the exhibit, the Associate shall obtain an undertaking, signed by the Permanent Head of the Department or sub-Department by which the exhibit was produced, or by the Secretary to the Commission, to return the exhibit to the Associate whenever called upon prior to the final determination of the objection or other matter.

MOTIONS.

Matters which
may be dealt
with on motion.

21. Matters of the following kinds may be brought before the Court or the Judge sitting in Chambers, and dealt with on motion:—

- (a) The settling of the terms of any certificate of the order of the Court;
- (b) The reviewing of any decision of the Registrar in respect of costs;
- (c) The settling of the terms of any case for the High Court;
- (d) Any application for leave to adduce fresh evidence before the Court in any matter;
- (e) Any application that any objection or other matter may be heard at a particular place or elsewhere than may have been previously ordered or set down;
- (f) Any application to postpone any matter, or for further time to comply with any rule or order;
- (g) Any application for an interlocutory order not otherwise provided for; and
- (h) Any other matter which the Rules prescribe or the Court may allow so to be dealt with.

Notice of
motion.

22. (1) Not less than seven days' notice of any motion shall be given to the Registrar and to the other parties concerned, and, except in cases (a) and (b) within the last preceding rule, or where otherwise provided in these Rules or ordered by the Judge, the grounds on which the application is based shall be stated in the notice and supported by affidavit.

(2) The formal parts of any such notice of motion shall be in accordance with Form 5 in the Second Schedule to these Rules.

(3) Nothing in this Rule shall prevent the Court from dealing, if it sees fit, and on such terms as it deems just, with any application, request, or matter under these Rules, made or arising when the case is before the Court, notwithstanding that the prescribed notice may not have been given, or not given in the prescribed manner, or within the prescribed time, or notwithstanding that the required affidavit may not have been made.

23. Any affidavit used in any such motion shall be filed with the Registrar, and a copy thereof shall be served on the other parties concerned not less than four days before any such motion comes on to be heard, and affidavits in answer or reply may in like manner be filed and served but without limit as to time. Service of affidavits.

SPECIAL CASE FOR HIGH COURT.

24. (1) Within twenty-eight days, or such further time as may have been allowed by the Court for the purpose, from the making of any order or the hearing of any objection, any party may lodge with the Registrar a notice requiring the Court to state a case for the High Court. Notice to state case.

(2) Every such notice shall, except when given by the Commission or the Commonwealth, be accompanied by a deposit of £20 as security for any costs that the person giving the notice may be ordered to pay.

(3) At or after the lodging of the notice, but before the expiration of fourteen days after the expiration of the twenty-eight days or further time allowed by the Court, that person shall furnish to the Registrar a draft of the case to be thereafter settled by the Court, and shall also serve on the other party a copy of the draft.

25. If a person requiring the Court to state a case for the High Court fails to bring the case before the Court to be settled without unnecessary delay, or to perform any condition or matter prescribed by the last preceding rule, the Court may refuse to state the case, and may order the deposit or any part thereof to be forfeited, and the other parties concerned may thereafter proceed as if the application for a statement of a case had not been made. Failure to bring case before Court for settlement.

26. When the Court desires of its own motion to state a case for the High Court, a copy of the case proposed to be stated shall, on application, be furnished by the Registrar to each of the parties concerned, and the Registrar shall give not less than seven days' notice in accordance with Form 6 in the Second Schedule to these Rules of the day appointed by the Court for the settling thereof, and the Court shall thereafter proceed to hear the parties and to settle the terms of the case. Case stated by Court.

27. When any case has been returned with the decision of the High Court thereon, the Court shall (if the Court considers that the rescission or any amendment of its order or orders may be necessary or expedient under the decision) appoint a day for the making of any order or orders which may be proper for the carrying out of the decision of the High Court, and the parties shall be heard as to the nature of the order or orders which may be required. Return of case stated.

28. Any notice or other documents which any party is required by these Rules to give to, or serve upon, any other party concerned in connexion with any motion or special case shall, in the case of the Commonwealth, be given to or served upon the Commonwealth Crown Solicitor. Service on Commonwealth.

CERTIFICATE OF ORDER FOR PAYMENT OF MONEY.

29. Any order of the Court for the payment of money as costs or otherwise shall, as between party and party, take effect from the issue of a certificate thereof: Order to take effect from issue of certificate.

Provided that any certificate issued by the Registrar may upon cause shown be rectified or amended by the Court.

30. The Registrar shall prepare a draft certificate of any such order, and give notice to the parties concerned of an appointed day when they may attend before him, and if so advised, may take exception to the terms thereof. Draft certificate.

31. Upon the day appointed the Registrar shall settle the terms of such certificate, and on issuing a certificate shall sign it and affix thereto the seal of the Court. Settlement of terms of certificate.

32. If a certificate so settled by the Registrar does not properly set forth the order of the Court, any party to the proceeding may there and then require the issue thereof to be stayed for seven days, and may within that period apply upon motion to have the terms thereof settled by the Court. Stay of issue.

33. The formal parts of any such certificate shall be in accordance with Form 7 in the Second Schedule to these Rules, with such variations as the circumstances require, and the other parts thereof shall be according to the order in that behalf by the Court. Form of certificate.

34. A duplicate of every certificate so issued shall be filed by the Registrar. Duplicate to be filed.

DISCOVERY.

Discovery.

35. (1) Any party to an objection or other matter may, without an affidavit, apply to the Judge for an order directing any other party to make discovery on oath of all the books, papers, deeds, plans, maps and documents which are, or have been in his or its possession or power relating to any matter in question in the objection or other matter.

(2) The party against whom such an order has been made shall make an affidavit specifying the books, papers, deeds, plans, maps and documents which he has, or has had, in his possession or power, and also which, if any, of those books, papers, deeds, plans, maps and documents he objects to produce; and that affidavit shall be in accordance with Form 8 in the Second Schedule to these Rules, with such variations as circumstances require.

PRODUCTION AND INSPECTION.

Notice to produce.

36. (1) Any party desirous of inspecting any books, papers, deeds, plans, maps and documents referring to any matter in question in the objection or other matter before the Court, to the production of which that party is entitled for the purposes of the proceeding and which is in the possession, or power, or under the control of the other party, shall be entitled at any time to give notice in writing to such other party to produce that document for the inspection of the party giving the notice, or of his solicitor, and to permit that party or his solicitor to take copies thereof.

(2) The party to whom the notice is given shall, within four days from the receipt of the notice, deliver to the party giving the notice, a notice stating a time, within three days from the delivery thereof, at which the books, papers, deeds, plans, maps and documents or such of them as he does not object to produce, may be inspected at the office of his solicitor or at a place within a reasonable distance of the Court-house at which the matter is set down to be heard, or in the case of bankers' books or other books of account or books in constant use for the purposes of any trade or business, at their usual place of custody, and stating which, if any, of the documents he objects to produce and on what grounds.

Failure to give inspection.

37. If the party served with a notice under the last preceding rule omits to give the notice of a time for inspection required by the last preceding rule, or objects to give inspection, or offers inspection elsewhere than as provided by that rule, the Judge may, on the application of the party desiring it, make an order for inspection in such place and in such manner as he thinks fit, and, except in the case of books, papers, deeds, plans, maps and documents referred to in the particulars, notices, or affidavits of the party against whom the application is made or disclosed in his affidavit of books, papers, deeds, plans, maps and documents, the application shall be founded upon an affidavit showing of what books, papers, deeds, plans, maps and documents inspection is sought, that the party applying is entitled to inspect them, and that they are in the possession or power of the other party.

INTERROGATORIES.

Leave to file interrogatories.

38. (1) Any party to an objection or other matter may apply to the Judge for leave to file interrogatories for the examination of any other party, and the other party shall by affidavit answer the interrogatories within such time as the Judge orders.

(2) No exceptions shall be filed to any affidavit in answer to interrogatories, but the sufficiency or otherwise of any such affidavit shall be determined by the Court on motion to be filed within seven days after the service of the affidavit.

(3) The motion shall specify the passages in the affidavit which are alleged to be insufficient, scandalous, impertinent, or as the case may be.

(4) Upon the hearing of the motion the Court may order a further affidavit to be filed, or that the deponent be examined viva voce.

Failure to answer interrogatories, &c.

39. If any party fails to comply with an order to answer interrogatories, or for the discovery or inspection of books, papers, deeds, plans, maps and documents, he, or if the Commission is the party failing so to comply, the Secretary to the Commission, shall be liable to attachment, and the party shall also, if an objector, be liable to have proceedings stayed until compliance, and, if a respondent, to be placed in the same position as if that party had not appeared as respondent.

ADMISSIONS.

40. (1) Any party may by notice in writing, at any time not later than eight clear days before the day for which notice of hearing shall be, or has been given, call on any other party to admit, for the purposes of the objection, or other matter before the Court only, any specified fact or facts mentioned in the notice. Right to require admissions.

(2) In case of refusal or neglect to admit the fact or facts within five days after service of the notice, or within such further time as is allowed by the Court, the costs of proving the fact or facts shall be paid by the party so neglecting or refusing whatever the result of the objection or other matter may be, unless at the hearing the Court certifies that the refusal to admit was reasonable or unless the Court at any time otherwise orders or directs.

41. (1) Any admission made in pursuance of the notice referred to in the last preceding rule is to be deemed to be made only for the purpose of the particular objection or other matter before the Court, and not as an admission to be used against the party on any other occasion, or in favour of any person other than the party giving the notice. Purpose of admissions.

(2) The qualifications or limitations, if any, subject to which any admission is made must be clearly and concisely set out.

(3) The Court may at any time, on such terms as are just, allow any party to amend or withdraw any admission so made.

ENDORSEMENT OF DOCUMENTS.

42. Every document filed by a party shall be endorsed with the title of the matter and short description thereof, and also with the name and address of the party filing the document or his solicitor, if he be so represented. Endorsements.

WARRANTS.

43. Any warrant issued by the Court shall be in accordance with Form 9 or 10 in the Second Schedule to these Rules (as the circumstances require) or to the effect thereof. Form of warrant.

AMENDMENTS.

44. An application to amend defects and errors in any objection, or other matter before the Court may be made to the Court at any time prior to the hearing by motion, in accordance with the Rules for the time being in force as to interlocutory applications, or at the hearing. Amendments.

HEARING.

45. The number and order of addresses on the hearing of any matter shall, as far as practicable, conform to the practice prevailing in the High Court. Order of speeches.

46. In any case in which a party desires to be heard by an agent, not being a barrister or solicitor of the High Court or of the Supreme Court of a State retained for the purpose, an instrument in writing duly appointing the agent and defining the limits of his authority, if any, to bind the party in respect of the giving of consents and the making of submissions and compromises, shall previously be filed with the Registrar. Appointment of agent.

COMPUTATION OF TIME, ETC.

47. Whenever in any Rule the words "clear days" are used, the days shall be reckoned exclusively of Sunday and of Christmas Day or Good Friday, when intervening, and exclusively both of the day of the notice (or as the case may be) and of the day on which the thing or matter is to be done or to come on to be heard (or as the case may be), but not exclusively of any other day or days. Clear days.

48. In all other cases a specified number of days shall be reckoned inclusively of the day of notice (or as the case may be), and exclusively only of the day of performance or hearing (or as the case may be). Reckoning of days.

49. Christmas Day and the three following days, and the days between Thursday next before and the Wednesday next after Easter Day, shall not be reckoned or included in any notices or other proceedings, except notices of hearing. Days not reckoned.

50. When the time for doing any act or taking any proceeding expires on a Sunday, or Court holiday, and by reason thereof the act or proceeding cannot be done or taken on that day, the act or proceeding shall, so far as regards the time of doing or taking the act or proceeding, be held to be duly done or taken if done or taken on the next day which is not a Sunday or Court holiday. Time.

COSTS, TAXATION, AND COURT FEES.

Taxation of costs.

51. In any case in which the Court orders costs to be paid by any party and directs them to be taxed they shall be taxed according to the Rules and Scale of Costs referred to in the next succeeding rule.

High Court rules to apply.

52. In assessing and allowing costs payable to any party under the order of the Court, the Registrar shall be guided and shall act in accordance with the Rules of the High Court applicable to costs and in force for the time being, so far as they are applicable:

Provided that any party dissatisfied with the certificate of the Registrar, as to any item, may, within fourteen days, from the date of the certificate, apply under rule 21 of these Rules for a review thereof.

Fees.

53. The fees to be demanded by and paid to the Registrar shall be those set out in the First Schedule to these Rules, but shall not be payable by the Commission or the Commonwealth.

Applications where no form prescribed

54. Where any Court fees are payable in respect of any matter or thing to be done by any officer or in any office of the Court, and it has not been customary or necessary to use any written or printed document or paper in reference to the matter or thing, the party, or his solicitor or agent, requiring the matter or thing to be done, shall make application therefor by lodging a request in writing for the performance of the matter or thing.

MISCELLANEOUS.

Enlargement or abridgment of time.

55. Any period of time limited by these Rules for the performance of any matter may, upon cause shown, be enlarged, shortened, or otherwise varied by the Court.

Directions as to procedure.

56. In any case in which it may be found that a direction as to procedure is required, and that the provisions of these Rules are not applicable or sufficient, the Court may in each such case give directions as to the course to be adopted, and the parties shall proceed accordingly.

Directions as to practice and procedure.

57. (1) Whenever the practice or procedure in any matter is not provided for by these Rules or by the *Rates Ordinance* 1926-1929, and provision has not been made in the *Rates Ordinance* 1926-1929 or by rules thereunder, application may be made *ex parte* to the judge for all necessary directions.

(2) Written notice thereof shall, where practicable, be given to the Registrar setting out briefly the matter upon which the directions are sought.

Acts of Commission.

58. Where anything is, by or under these Rules, required to be done by the Commission, it shall be done sufficiently if done by the Secretary to the Commission for and on behalf of the Commission.

Non-compliance with rules.

59. Non-compliance with any of these Rules, or with any rule of practice for the time being in force, shall not render any proceedings void unless the Court so directs; but the proceedings may be set aside either wholly or in part as irregular, or may be amended or otherwise dealt with, in such manner and upon such terms as the Court thinks fit.

THE SCHEDULES.

THE FIRST SCHEDULE.

SCALE OF FEES.

	£	s.	d.
1. On issuing a summons, including filing fee and sealing fee ..	0	2	0
2. On decision of Judge, including filing fee and sealing fee ..	0	4	0
3. On certificate of Registrar ..	0	2	0
4. On issuing a warrant (unless issued under Court's own motion) ..	0	2	0
5. On issuing a copy of a certificate (or part thereof) ..	0	1	0
6. On filing any document, except where otherwise stated ..	0	1	0
7. Copying any document, per folio ..	0	0	6
8. On furnishing a copy of any form ..	0	0	6
9. On furnishing a copy of a case proposed to be stated by the Court on its own motion, per folio ..	0	0	3
10. On affixing seal of Court to any document ..	0	1	0
11. For each office search ..	0	2	0
12. On every notice of motion (including filing fee) ..	0	2	0
13. Taxing costs up to £10 ..	0	5	0
14. Taxing costs in every other case, on amount allowed—2½ per cent.			
15. On payment of money into Court as security ..	0	5	0
16. For any other business, the same fee as is charged in a High Court Registry.			

THE SECOND SCHEDULE.

Forms.

Rule 9.

FORM No. 1.

Notice of Case Coming on Before the Valuation Court.

In the Valuation Court of the Territory for the }
 Seat of Government.

In the matter of the *Rates Ordinance 1926-1929* and in the matter of [*here set out objection*].

The above-mentioned matter having come under the cognizance of the Valuation Court, you are hereby notified that at the sittings of the Valuation Court, to be holden at _____, at ten o'clock in the forenoon on the _____ day of _____ and following days, the said matter will be brought before the Court for hearing or otherwise as may be ordered in that behalf.

Signed this _____ day of _____, 19____. (L.S.) Registrar.

To _____ of _____
 N.B.—If you do not intend to proceed with the above-mentioned matter and wish to withdraw the matter, you should immediately notify the Registrar of the Court to that effect.

Rule 10.

FORM No. 2.

Notice of Withdrawal of an Objection.

In the Valuation Court of the Territory for the }
 Seat of Government.

In the matter of the *Rates Ordinance 1926-1929* and in the matter of [*here set out objection*].

Whereas I [*name in full and address to be here stated*] on the _____ day of _____ posted to or lodged with the Commission an objection against the determination of the value of my land (or against the amount of the rates charged in respect of my land) which has been forwarded to the Valuation Court. And whereas I am desirous of withdrawing the said objection: Now, I hereby give you notice that I withdraw the said objection.

Signed this _____ day of _____, 19____.
 [Signature of Appellant.]
 [or his solicitor.]
 [Address.]

To the Registrar of the Valuation Court.
 [*Strike out words not applicable.*]

Rule 13.

FORM No. 3.

Summons.

In the Valuation Court of the Territory for the }
 Seat of Government.

To _____ of _____
 Whereas it hath been made to appear that you are likely to give material evidence touching the matter of an objection under the *Rates Ordinance 1926-1929* by _____ of _____ against [*here set out matter objected to*]: These are therefore to command you in His Majesty's name to be and appear on _____ the _____ day of _____ instant at 10 o'clock in the forenoon, at the [*Court House of the Valuation Court or other building, as the case may be*] at _____ and then and there give such evidence, and testify to what you may know concerning the matter, and produce all books, papers, deeds, plans, maps and documents, particularly _____ which may be in your possession or under your control, having any reference to the matter under investigation, and so attend from day to day until the said matter be disposed of.

The seal of the Valuation Court was hereunto affixed by me, this _____ day of _____, 19____. (L.S.) Registrar.

Rules 13, 20.

FORM No. 4.

Summons.

In the Valuation Court of the Territory for the }
 Seat of Government.

To _____ of _____
 Whereas it hath been made to appear that you have in your possession or under your control certain material evidence touching the matter of an objection under the *Rates Ordinance 1926-1929*, by _____ of _____ against [*here set out matter objected to*]: These are therefore to command you, in His Majesty's name, to produce or cause to be produced on _____ the _____ day of _____ instant, at 10 o'clock in the forenoon at the [*Court House of the Valuation Court, or other building, as the case may be*] at _____ all books, papers, deeds, plans, maps and documents, particularly _____, which may be in your possession or under your control, having any reference to the matter under investigation.

The seal of the Valuation Court was hereunto affixed by me this _____ day of _____, 19____.

(L.S.) Registrar.

Rule 22.

FORM No. 5.

Notice of Motion.

In the Valuation Court of the Territory for the
Seat of Government. }

In the matter of the *Rates Ordinance 1926-1929* and in the matter of [here
set out objection] , the day of
19

Take notice that, on the day of , 19 ,
motion will be made to the Valuation Court, on behalf of [here state on whose
behalf the motion is to be made] at 10 o'clock in the forenoon, or as soon there-
after as such motion can be taken, that [here state the object or objects of the
motion] upon the following grounds [here state the grounds of the motion].

[Signature of person giving notice.]

[or his solicitor or duly authorized agent.]

[Address.]

To of

Rule 26.

FORM No. 6.

Notice of Settling Terms of Case for the High Court.

In the Valuation Court of the Territory for the
Seat of Government. }

In the matter of the *Rates Ordinance 1926-1929* and in the matter of [here
set out objection].

Take notice that, on the day of , 19 ,
the Valuation Court sitting at , will, at 10 o'clock in the fore-
noon, or as soon thereafter as practicable, proceed to settle the terms of a
case stated by it on its own motion for the opinion of the High Court, in
connexion with the above-mentioned matter, and will hear you in person, or by
your counsel, attorney, or agent, in respect of the terms of the aforesaid case.

Signed this day of , 19 ,
(L.S.) Registrar.

To of

Rule 33.

FORM No. 7.

Certificate of the Order of the Valuation Court for payment of Money.

In the Valuation Court of the Territory for the
Seat of Government. }

Whereas, on the day of , 19 , a
certain matter, wherein [names of parties and nature of the case to be here set
out] was brought under the cognizance of the Valuation Court upon [particulars
of the objection or other matter to be here set out]. And whereas the Valuation
Court duly heard and determined the said matter, and on the
day of , 19 , made an order [nature of order to be here set
out]: These are therefore to certify that the order of the Valuation Court in
the premises was as follows [particulars of the order to be here inserted].

The seal of the Valuation Court was hereunto affixed by me, this
day of , 19 ,
(L.S.) Registrar.

Rule 35.

FORM No. 8.

Affidavits as to Production of Documents Pursuant to an Order.

In the Valuation Court of the Territory for the
Seat of Government. }

In the matter of the *Rates Ordinance 1926-1929* and in the matter of [here
set out objection].

On the day of in the year 19 , objector
(or respondent) being duly sworn makes oath and says as follows:

1. I have in my possession or power the documents relating to the matters
in question in this objection set forth in the first and second parts of the First
Schedule hereto annexed.

2. I object to produce the said documents set forth in the second part of the
said First Schedule hereto.

3. I further say [state upon what grounds objection is made and verify the
facts as far as may be].

4. I have had but have not now in my possession or power the documents
relating to the matters in question in this objection set forth in the Second
Schedule hereto annexed.

5. The last-mentioned documents were last in my power or possession on
[state when].

6. I further say [state what has become of the last-mentioned documents
and in whose possession they now are].

7. According to the best of my knowledge, remembrance, information and
belief I have not now and never have had in my possession, custody or power
or in the possession, custody or power of my solicitor or agents or solicitors or
agent or in the possession, custody or power of any other person or persons on
my behalf any deed, account, book of account, voucher, receipt, letter,
memorandum, paper or writing, or any copy of or extract from any such
document or any other document whatsoever relating to the matters in question
in this objection or any of them or wherein any entry has been made relative
to such matters or any of them other than and except the documents set forth
in the said First and Second Schedules hereto.

(NOTE.—If the party denies having any document he is to make affidavit
in form of the seventh paragraph omitting the exceptions.)

SCHEDULES (as required).

Rule 43.

FORM No. 9.

Warrant.

In the Valuation Court of the Territory for the }
Seat of Government.

To the Chief Officer of Police and all members of the Police Force.

It having this day appeared to the Valuation Court sitting at that A.B., of , having been duly served with a summons to attend and give evidence before the said Court in the matter of [*here state the nature of the proceedings*], and having had tender or payment of his reasonable expenses duly made to him has failed to appear when called. These are therefore to command you forthwith to apprehend the said A.B., and to detain him in custody and bring him before the said Court to abide the further order of the said Court.

Given under my hand this day of , 19 ,
at aforesaid.

Judge.

The Seal of the Valuation Court was hereunto affixed by me,—

(L.S.)

Registrar.

Rule 43.

FORM No. 10.

Warrant.

In the Valuation Court of the Territory for the
Seat of Government.

To the Chief Officer of Police and all members of the Police Force.

It having this day appeared to the Valuation Court sitting at that A.B., of , has on the hearing of a certain matter [*here state the nature of the proceedings*] refused to make oath or declaration in lieu of an oath before the said Court, (or) to answer a certain question, (or) to produce a certain document within his possession or control, (or) to sign his examination reduced to writing, (or) &c., &c., being lawfully required by the said Court so to do, and such refusal being without lawful cause or excuse, (or) that A.B., of , has obstructed the business of the said Court, (or) has committed a contempt in face of the said Court, (or) &c., &c.: These are therefore to command you the said Chief Officer of Police and all the said officers as aforesaid to apprehend the said A.B., and to detain and him safely to keep until the said A.B. shall have signified to the Valuation Court his submission to make the said oath or declaration (or) &c., and the further order of the said Court in the premises shall have been made known to you under my hand. (or) until the term of day from the date hereof shall have expired, (or) until a fine of £ shall have been paid, (or) until the said A.B. shall have been otherwise discharged in due course of law.

Given under my hand this day of , 19 ,
at aforesaid.

Judge.

The Seal of the Valuation Court was hereunto affixed by me,—

(L.S.)

Registrar.

[Strike out the parts not applicable to the circumstances.]

The Seal of the Valuation Court was hereunto affixed by me

G.H.P., J.

(L.S.)

F. C. KEANE,
Registrar.