

# AUSTRALIAN CAPITAL TERRITORY

## Regulations 1979 No. 11

### Regulations under the *Liquor Ordinance 1975*<sup>1</sup>

I, ROBERT JAMES ELLICOTT, the Minister of State for the Capital Territory, hereby make the following Regulations under the *Liquor Ordinance 1975*.

Dated this sixth day of June 1979.

R. ELLICOTT  
Minister of State for the Capital Territory

### LIQUOR REGULATIONS

1. These Regulations may be cited as the Liquor Regulations. Citation
2. (1) The Liquor Regulations, being Regulations 1975 No. 22, are Repeal  
repealed.  
(2) Notwithstanding the repeal effected by sub-regulation (1), the regulations repealed by that sub-regulation continue to apply to and in relation to an application made before the commencement of these Regulations and to the issue of a licence or permit in connection with such an application.
3. (1) In these Regulations, "the Ordinance" means the *Liquor Ordinance 1975*. Interpretation  
(2) A reference in these Regulations to a form by number shall be read as a reference to the form so numbered in the Schedule.  
(3) A form in the Schedule shall be completed in accordance with the instructions (if any) in the form.
4. (1) An application for— Application for licence or approval of alteration of licensed premises
  - (a) a licence, other than a Club Licence; or
  - (b) approval of an alteration of licensed premises,  
shall—
  - (c) be in writing in accordance with Form 1; and
  - (d) be lodged with the Registrar, together with a plan of the premises to which the application relates showing the parts of the premises in which it is proposed that liquor be sold.

- (2) An application for a Club Licence shall—
- (a) be in writing in accordance with Form 2; and
  - (b) be lodged with the Registrar, together with—
    - (i) a plan of the premises of the club showing the parts of the premises in which it is proposed that liquor be sold;
    - (ii) written evidence that the applicant club is a body corporate;
    - (iii) a copy of the constitution and rules of the applicant club certified by the secretary or other similar officer of the club to be a true copy of the constitution and rules of the club; and
    - (iv) a statement signed by the secretary or other similar officer of the applicant club setting out the number of financial members of the club who, on the day immediately before the making of the application, had attained the age of 18 years.

Form of  
licence

5. A licence shall be in accordance with Form 3.

Form of  
application  
for renewal  
of licence

6. (1) An application for the renewal of a licence shall—

- (a) be in writing in accordance with Form 4; and
- (b) be lodged with the Registrar, together with—
  - (i) in the case of an application for the renewal of an Off Licence—certificates in accordance with Forms 8 and 9; and
  - (ii) in any other case—a certificate in accordance with Form 8.

(2) A certificate referred to in sub-regulation (1) shall be signed—

- (a) if the licence in question is held by a body corporate—by the secretary or other similar officer of the body corporate; and
- (b) if the licence in question is not held by a body corporate—by the licensee.

Form of  
renewal  
of licence

7. A renewal of a licence shall be in accordance with Form 5.

Application  
for approval  
of transfer  
of licence

8. An application for approval of the transfer of a licence shall—

- (a) be in writing in accordance with Form 6;
- (b) except where the application relates to a Club Licence, be lodged with the Registrar; and

- (c) in the case of an application that relates to a Club Licence, be lodged with the Registrar, together with—
- (i) written evidence that the club to which the licence is to be transferred is a body corporate;
  - (ii) a copy of the constitution and rules of that club certified by the secretary or other similar officer of the club to be a true copy of the constitution and rules of the club; and
  - (iii) a statement signed by the secretary or other similar officer of that club setting out the number of financial members of the club who, on the day immediately preceding the day on which the application is made, had attained the age of 18 years.

**9.** A memorandum endorsed on a licence for the purpose of section 42 of the Ordinance shall be in accordance with Form 7.

Form of  
memoran-  
dum of  
transfer of  
licence

**10.** (1) An application for the grant of a permit shall be in writing in accordance with Form 10.

Permits

(2) Where an application for a permit is expressed to be made on behalf of an unincorporated association, the applicant shall lodge with the Registrar, together with his application, written evidence that he is authorized to make the application on behalf of that association.

(3) A permit shall be in accordance with Form 11.

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## SCHEDULE

## FORM 1

Sub-regulation 4 (1)

## AUSTRALIAN CAPITAL TERRITORY

## Liquor Regulations

## APPLICATION FOR—

GENERAL LICENCE ON LICENCE OFF LICENCE APPROVAL OF ALTERATION  
OF LICENSED PREMISES 

*This application must be lodged with the Registrar of Liquor Licences and must be accompanied by a plan showing the parts of the premises in which liquor will be sold.*

*Tick square to indicate nature of application*

Full name of applicant

Address of applicant (in the case of a body corporate—address of registered office in the Territory)

Particulars of premises (including name [if any] of premises) in relation to which licence or approval sought

*Complete for General Licence or On Licence only*

Room/s proposed for use as bar/room/s

*If necessary, describe by reference to plan attached to application*

Place on premises at which food will be available for sale in relation to each bar-room

Particulars of food that will be available at each such place

*Complete for Off Licence only*

Room/s to be used as sampling room/s

*If necessary, describe by reference to plan attached to application*

Proposed trading hours

\* The applicant requests that the licence expire on

*\* Strike out if not appropriate*

*Complete for application for approval of alterations only*

Outline of nature of proposed alterations. (If space insufficient, attach separate list. Rooms proposed for use as bar-rooms must be specified. The plans and specifications of the alterations, together with a memorandum under sub-section 33 (6) of the Building Ordinance 1972, must be lodged with the application.)

(Signature of applicant)

/ /19

## SCHEDULE—continued

## FORM 2

Sub-regulation 4 (2)

## AUSTRALIAN CAPITAL TERRITORY

## Liquor Regulations

## APPLICATION FOR CLUB LICENCE

Application is made for the issue of a Club Licence to the club named below.

Name of applicant club	
Particulars of premises of the club	
Purpose for which the club is established	
Number of financial members of the club who had attained the age of 18 years on the day immediately preceding the day on which this application is made	

\* The applicant requests that the licence expire on

\* Strike out if not appropriate

(Signature)

/ /19

## FORM 3

Regulation 5

## AUSTRALIAN CAPITAL TERRITORY

## Liquor Regulations

## LICENCE

Licence Number

A \*General/On/Off/Club Licence under the *Liquor Ordinance* 1975 is hereby issued to (full name of licensee) of (address of licensee) in respect of (particulars of premises, including name {if any} of premises).

\* Strike out whichever not appropriate

† By virtue of the \*determination/direction of the Board, this licence shall be in force until the expiration of

† Strike out if not appropriate

(Signature)

Registrar of Liquor Licences

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## SCHEDULE—continued

## FORM 4

Regulation 6

## AUSTRALIAN CAPITAL TERRITORY

## Liquor Regulations

## APPLICATION FOR RENEWAL OF LICENCE

Application is made for the renewal of the \*General/On/Off/Club Licence Number issued to (*full name of licensee*) of (*address of licensee*) on (*date of issue of licence*) in respect of (*particulars of licensed premises, including name [if any] of premises*).

† The applicant requests that the licence, as renewed, continue in force for the period (*describe period*).

† The number of financial members of the applicant club who, at the date of this application, have attained the age of 18 years is

† An amount equal to one-half of the fee payable for renewal of the licence is paid with this application. The balance of the fee will be paid in accordance with section 94A of the *Liquor Ordinance 1975*.

(Signature)

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## FORM 5

Regulation 7

## AUSTRALIAN CAPITAL TERRITORY

## Liquor Regulations

## RENEWAL OF LICENCE

The \*General/On/Off/Club Licence Number issued under the *Liquor Ordinance 1975* to (*full name of licensee*) of (*address of licensee*) on (*date of issue of licence*) in respect of (*particulars of premises, including name [if any]*) is hereby renewed.

† By virtue of sub-section 40 (2) of the *Liquor Ordinance 1975*, the licence hereby renewed will continue in force for the period (*describe period*).

† An amount equal to one-half of the fee for this renewal has been paid. The balance of the fee must be paid on or before 1 June (*insert year*).

(Signature)

Registrar of Liquor Licences

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\* Strike out  
whichever  
not  
appropriate

† Strike out  
if not  
appropriate

\* Strike out  
whichever  
not  
applicable

† Strike out  
if not  
appropriate

SCHEDULE—continued

FORM 6

Regulation 8

AUSTRALIAN CAPITAL TERRITORY

Liquor Regulations

APPLICATION FOR APPROVAL OF TRANSFER OF

- GENERAL LICENCE
- ON LICENCE
- OFF LICENCE
- CLUB LICENCE

*Tick square to indicate nature of application*

Application is made for approval of the transfer of the licence specified below.

Licence Number		
Full name of licensee		
Full name of proposed transferee		
Address of proposed transferee (in the case of a body corporate—address of registered office in the Territory)		
Particulars of premises (including name [if any] of premises) to which licence relates		
<i>Complete for General or On Licence only</i>	Room/s on licensed premises proposed for use as bar-room/s	<i>If necessary, describe by reference to plan attached to application</i>
	Place on licensed premises at which food will be available for sale in relation to each bar-room	
	Particulars of food that will be available at each such place	
	Proposed trading hours	
<i>Complete for Club Licence only</i>	Purpose for which transferee club established	
	Number of financial members of transferee club who, on date of application, have attained age of 18 years	

(Signature of transferee)

(Signature of licensee)

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## SCHEDULE—continued

FORM 7

Regulation 9

## AUSTRALIAN CAPITAL TERRITORY

Liquor Regulations

## MEMORANDUM OF TRANSFER OF LICENCE

Transferred to (*full name of transferee of licence*) of (*address of transferee*) in pursuance of approval given by the Liquor Licensing Board. This transfer takes effect forthwith (*or This transfer shall take effect on* ).

(Signature)

Registrar of Liquor Licences

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FORM 8

Sub-regulation 6 (1)

## AUSTRALIAN CAPITAL TERRITORY

Liquor Regulations

## CERTIFICATE OF LIQUOR PURCHASES

*In the case of a licensee other than a body corporate, the licensee must sign this certificate. If the licensee is a body corporate, the certificate must be signed by the secretary or other similar officer of the body corporate.*

Licence Number	
Name of licensee	
Address and name (if any) of licensed premises	

I (*full name*), of (*address*), certify that—

- the quantity of liquor purchased by me (*or the above-named licensee*) during the period commencing on / /19 and ending on / /19 for disposal in pursuance of the above-mentioned licence is litres;
- the quantity of each kind of liquor referred to in the Schedule purchased by me (*or the above-named licensee*) during that period for disposal in pursuance of that licence is as shown in the Schedule;
- the total amount (including duties) paid or payable by me (*or the above-mentioned licensee*) for the liquor referred to in paragraph (a) is \$ ;
- the amount (including duties) paid or payable by me (*or the above-named licensee*) for liquor of each of the kinds referred to in the Schedule during the period specified in paragraph (a) for disposal in pursuance of the licence is as shown in the Schedule;
- the names and addresses of the persons from whom the liquor referred to above was purchased are as shown in the Schedule; and
- the total amount of duties on the liquor referred to in paragraph (a) was \$



SCHEDULE—continued

FORM 8—continued

SCHEDULE

Supplier	Wine/Cider/Perry		Spirits		Beer	
	Litres	Amount paid or payable including duty	Litres	Amount paid or payable including duty	Litres	Amount paid or payable including duty
		\$		\$		\$

(Signature)

/ /19

## SCHEDULE—continued

## FORM 9

Sub-regulation 6 (1)

AUSTRALIAN CAPITAL TERRITORY  
Liquor Regulations  
CERTIFICATE OF LIQUOR SALES

*In the case of a licensee other than a body corporate, the licensee must sign this certificate. If the licensee is a body corporate, the certificate must be signed by the secretary or other similar officer of the body corporate.*

Licence Number	
Name of licensee	
Address and name (if any) of licensed premises	

I (*full name*) of (*address*), certify that the aggregate of amounts (including duties) paid or payable by me (*or the above-mentioned licensee*) for liquor sold during the period commencing on / /19 and ending on / /19 to persons and bodies specified in paragraph 96 (3) (b) of the *Liquor Ordinance 1975* is \$

The following table shows the amount (including duties) paid or payable in respect of liquor sold to such persons or bodies:

Purchaser	Amount paid or payable by licensee
Holdings of licences or permits under the <i>Liquor Ordinance 1975</i>	\$
Australian National University	
Canberra College of Advanced Education	
Canberra Theatre Trust	
Exempt persons within the meaning of section 96 of the <i>Liquor Ordinance 1975</i>	
Holdings of licences under the law of a State or another Territory	

(Signature)

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## SCHEDULE—continued

FORM 10

Sub-regulation 10 (1)

## AUSTRALIAN CAPITAL TERRITORY

Liquor Regulations

## APPLICATION FOR PERMIT

Application is made for the grant of a permit to the applicant in respect of the entertainment (or entertainments) specified below.

Full name of applicant	
Address of applicant (in the case of a body corporate—address of registered office in the Territory)	
Particulars of place (or each place) (including name [if any]) at which entertainment (or entertainments) to be conducted	
Number of persons likely to be present at entertainment (or each entertainment)	
Particulars of toilet facilities to be provided at each place specified above	
Date of entertainment (or each entertainment) and hours during which entertainment (or each entertainment) to be conducted	
Particulars of the entertainment (or entertainments) proposed	
Amount paid or payable by applicant for liquor to be sold in pursuance of permit	

(Signature)

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## SCHEDULE—continued

FORM 11

Sub-regulation 10 (3)

## AUSTRALIAN CAPITAL TERRITORY

Liquor Regulations  
PERMIT

Permit Number
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A permit under the *Liquor Ordinance* 1975 is hereby issued to (*full name*) of (*address*) in respect of the entertainment (*or entertainments*) to be conducted at the place (*or places*) and at the time (*or times*) set out below.

Date	Place	Hours during which entertainment to be conducted

\*Strike out if not applicable

2. The total amount that may be paid by the holder of this permit for liquor to be sold in pursuance of this permit is \$

\*3. This permit is issued subject to the following conditions:

(Signature)

Registrar of Liquor Licences

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## NOTE

1. Notified in the *Commonwealth of Australia Gazette* on 14 June 1979.