Australian Capital Territory

Legislation Regulation 2003

SL2003-17

made under the

Legislation Act 2001

Republication No 7

Effective: 16 November 2025

Republication date: 16 November 2025

Last amendment made by A2025-29

Authorised by the ACT Parliamentary Counsel—also accessible at www.legislation.act.gov.au

About this republication

The republished law

This is a republication of the *Legislation Regulation 2003*, made under the *Legislation Act 2001* (including any amendment made under the *Legislation Act 2001*, part 11.3 (Editorial changes)) as in force on 16 November 2025. It also includes any commencement, amendment, repeal or expiry affecting this republished law to 16 November 2025.

The legislation history and amendment history of the republished law are set out in endnotes 3 and 4.

Kinds of republications

The Parliamentary Counsel's Office prepares 2 kinds of republications of ACT laws (see the ACT legislation register at www.legislation.act.gov.au):

- authorised republications to which the *Legislation Act 2001* applies
- unauthorised republications.

The status of this republication appears on the bottom of each page.

Editorial changes

The *Legislation Act 2001*, part 11.3 authorises the Parliamentary Counsel to make editorial amendments and other changes of a formal nature when preparing a law for republication. Editorial changes do not change the effect of the law, but have effect as if they had been made by an Act commencing on the republication date (see *Legislation Act 2001*, s 115 and s 117). The changes are made if the Parliamentary Counsel considers they are desirable to bring the law into line, or more closely into line, with current legislative drafting practice.

This republication does not include amendments made under part 11.3 (see endnote 1).

Uncommenced provisions and amendments

If a provision of the republished law has not commenced, the symbol **U** appears immediately before the provision heading. Any uncommenced amendments that affect this republished law are accessible on the ACT legislation register (www.legislation.act.gov.au). For more information, see the home page for this law on the register.

Modifications

If a provision of the republished law is affected by a current modification, the symbol **M** appears immediately before the provision heading. The text of the modifying provision appears in the endnotes. For the legal status of modifications, see the *Legislation Act 2001*, section 95.

Penalties

At the republication date, the value of a penalty unit for an offence against this law is $160 for an individual and $810 for a corporation (see *Legislation Act 2001*, s 133).

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Part 1 General

1 Name of regulation

This regulation is the *Legislation Regulation 2003*.

3 Dictionary

The dictionary at the end of this regulation is part of this regulation.

Note 1 The dictionary at the end of this regulation defines certain terms used in this regulation, and includes references (***signpost definitions***) to other terms defined elsewhere in this regulation.

For example, the signpost definition '***notification number***, for part 2 (Notification of legislative instruments)—see section 5.' means that the term 'notification number' is defined in section 5 for that part.

Note 2 A definition in the dictionary (including a signpost definition) applies to the entire regulation unless the definition, or another provision of the regulation, provides otherwise or the contrary intention otherwise appears (see Legislation Act, s 155 and s 156 (1)).

4 Notes

A note included in this regulation is explanatory and is not part of this regulation.

Note See the Legislation Act, s 127 (1), (4) and (5) for the legal status of notes.

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Part 2 Notification of legislative instruments

5 Meaning of *notification number* in pt 2

In this part:

notification number, for a legislative instrument, means the number allocated to the instrument by the parliamentary counsel under the Act, section 59 (Numbering).

6 Requirements about form of legislative instruments (other than approved forms)—Act, s 61 (2)

(1) This section sets out requirements about the form of a legislative instrument (other than an approved form) that must be complied with for the parliamentary counsel to notify the making of the instrument.

(2) The legislative instrument must include the following:

(a) a unique name that includes the year when the instrument was made;

(b) the name of the authorising law;

(c) the authorising provision of that law;

(d) the instrument's notification number;

(e) the name (as signed) and title of each maker of the instrument;

(f) the date the instrument was made.

7 Requirements about form of approved forms—Act, s 61 (2)

(1) This section sets out requirements about the form of an approved form that must be complied with for the parliamentary counsel to notify the making of the approved form.

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(2) The approved form must—

(a) include the following:

(i) a brief indication of the form's purpose;

(ii) the name of the authorising law;

(iii) the authorising provision of that law;

(iv) the form's notification number; and

(b) be accompanied by a written statement that includes—

(i) the name (as signed) and title of the person who approved the form; and

(ii) the date the form was approved.

Example—par (a) (i)

an approved form with the heading 'Application for disposal of a gaming machine'

(3) In addition to complying with subsection (2) (a) (i), the approved form may also be numbered using a system that gives each form under the authorising law a unique number.

(4) Instead of complying with subsection (2) (b), the approved form may include—

(a) the name (as signed) and title of the person who approved the form; and

(b) the date the form was approved.

8 Notification of subordinate laws—Act, s 61 (2)

(1) This section sets out the other requirements that must be complied with for the parliamentary counsel to notify the making of a subordinate law.

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(2) The person requesting notification must give the parliamentary counsel a written request for notification that gives—

(a) the information about the person required under subsection (3); and

(b) the information and material required under subsection (4) in relation to the subordinate law.

(3) The information required about the person is as follows:

(a) the person's name and title;

(b) the person's administrative unit, court, tribunal or other agency;

(c) the person's telephone number;

(d) whether the person is making the request as an authorised person for making the request or a delegate.

(4) The information and material required in relation to the subordinate law are as follows:

(a) the name of the subordinate law;

(b) the name of the authorising law;

(c) the authorising provision of that law;

(d) the subordinate law's notification number;

(e) the name (as signed) and title of—

(i) for a subordinate law made by the Executive—each Minister who signed the subordinate law; or

(ii) for any other rules of a court or tribunal—each maker of the rules;

(f) the date the subordinate law was made;

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(g) if the draft subordinate law for making was supplied by the parliamentary counsel—

(i) the Parliamentary Counsel's Office job number of the supplied draft; and

(ii) a statement certifying that the text of the subordinate law as made is the same as the text of the supplied draft, or a statement of any changes made to the supplied draft;

(h) if the draft subordinate law for making was not supplied by the parliamentary counsel—

(i) an electronic copy of the subordinate law as made in Microsoft Word or another electronic form approved by the parliamentary counsel; and

(ii) a statement certifying that the electronic copy is an exact copy of the text of the subordinate law as made; and

(iii) a statement certifying that the subordinate law complies with section 6 or a statement about why the subordinate law should be notified despite the noncompliance; and

(iv) whether the subordinate law repeals or amends another instrument and, if so, details that identify the repealed or amended instrument including its name (if any) and notification number (if any);

(i) whether the subordinate law is to be notified as soon as practicable or on a date stated in the request for notification;

(j) details about the commencement date, or proposed commencement date, for the subordinate law.

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9 Notification of disallowable instruments, notifiable instruments (other than approved forms) and commencement notices—Act s 61 (2)

(1) This section sets out the other requirements that must be complied with for the parliamentary counsel to notify the making of—

(a) a disallowable instrument; or

(b) a notifiable instrument (other than an approved form); or

(c) a commencement notice.

(2) The person requesting notification must give the parliamentary counsel a written request for notification that gives—

(a) the information about the person required under subsection (3); and

(b) the information and material required under subsection (4) in relation to the instrument.

(3) The information required about the person is as follows:

(a) the person's name and title;

(b) the person's administrative unit, court, tribunal or other agency;

(c) the person's telephone number;

(d) whether the person is making the request as an authorised person for making the request or a delegate.

(4) The information and material required in relation to the instrument are as follows:

(a) the name of the instrument;

(b) whether it is a disallowable instrument, a notifiable instrument or a commencement notice;

(c) the name of the authorising law;

(d) the authorising provision of that law;

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(e) the instrument's notification number;

(f) the name (as signed) and title of—

(i) for an instrument made by the Executive—each Minister who signed the instrument; or

(ii) for any other instrument—each maker of the instrument;

(g) the date the instrument was made;

(h) whether the instrument repeals or amends another instrument and, if so, details that identify the repealed or amended instrument including its name (if any) and notification number (if any);

(i) if the instrument is an appointment for a period—the date the appointment period ends;

(j) if the draft instrument for making was supplied by the parliamentary counsel—

(i) the Parliamentary Counsel's Office job number of the supplied draft; and

(ii) a statement certifying that the text of the instrument as made is the same as the text of the supplied draft, or a statement of any changes made to the supplied draft;

(k) if the draft instrument for making was not supplied by the parliamentary counsel—

(i) an electronic copy of the instrument as made in Microsoft Word or another electronic form approved by the parliamentary counsel; and

(ii) a statement certifying that the electronic copy is an exact copy of the text of the instrument as made; and

(iii) a statement certifying that the instrument complies with section 6 or a statement about why the instrument should be notified despite the noncompliance;

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(l) whether the instrument is to be notified as soon as practicable or on a date stated in the request for notification;

(m) details about the commencement date, or proposed commencement date, for the instrument.

10 Notification of approved forms—Act, s 61 (2)

(1) This section sets out the other requirements that must be complied with for the parliamentary counsel to notify the making of an approved form.

(2) The person requesting notification must give the parliamentary counsel a written request for notification that gives—

(a) the information about the person required under subsection (3); and

(b) the information and material required under subsection (4) in relation to the approved form.

(3) The information required about the person is as follows:

(a) the person's name and title;

(b) the person's administrative unit, court, tribunal or other agency;

(c) the person's telephone number;

(d) whether the person is making the request as an authorised person for making the request or a delegate.

(4) The information and material required in relation to the approved form are as follows:

(a) a brief indication of the form's purpose;

(b) the name of the authorising law;

(c) the authorising provision of that law;

(d) the form's notification number;

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(e) the name (as signed) and title of the person who approved the form;

(f) the date the form was approved;

(g) whether the approved form repeals another approved form and, if so, details that identify the repealed form (including its notification number);

(h) if the draft form for approval was supplied by the parliamentary counsel—

(i) the Parliamentary Counsel's Office job number of the supplied draft; and

(ii) a statement certifying that the text of the form as approved is the same as the text of the supplied draft, or a statement of any changes made to the supplied draft;

(i) if the draft form for approval was not supplied by the parliamentary counsel—

(i) an electronic copy of the form as approved in Microsoft Word or another electronic form approved by the parliamentary counsel; and

(ii) a statement certifying that the electronic copy is an exact copy of the text of the form as approved; and

(iii) a statement certifying that the approved form complies with section 7 or a statement about why the approved form should be notified despite the noncompliance;

(j) whether the approved form is to be notified as soon as practicable or on a date stated in the request for notification;

(k) details about the commencement date, or proposed commencement date, for the approved form.

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Dictionary

(see s 3)

Note 1 The Legislation Act contains definitions and other provisions relevant to this regulation.

Note 2 For example, the Legislation Act, dict, pt 1, defines the following terms:

- administrative unit
- commencement notice (see s 11)
- disallowable instrument (see s 9)
- Executive
- legislative instrument (see s 12)
- Minister (see s 162)
- notifiable instrument (see s 10)
- subordinate law (see s 8).

authorised person, for making a notification request—see the Act, section 61 (12).

notification number, for part 2 (Notification of legislative instruments)—see section 5.

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Endnotes

1 About the endnotes

Amending and modifying laws are annotated in the legislation history and the amendment history. Current modifications are not included in the republished law but are set out in the endnotes.

Not all editorial amendments made under the *Legislation Act 2001*, part 11.3 are annotated in the amendment history. Full details of any amendments can be obtained from the Parliamentary Counsel's Office.

Uncommenced amending laws are not included in the republished law. The details of these laws are underlined in the legislation history. Uncommenced expiries are underlined in the legislation history and amendment history.

If all the provisions of the law have been renumbered, a table of renumbered provisions gives details of previous and current numbering.

The endnotes also include a table of earlier republications.

2 Abbreviation key

A = Act
AF = Approved form
am = amended
amdt = amendment
AR = Assembly resolution
ch = chapter
CN = Commencement notice
def = definition
DI = Disallowable instrument
dict = dictionary
disallowed = disallowed by the Legislative Assembly
div = division
exp = expires/expired
Gaz = gazette
hdg = heading
IA = Interpretation Act 1967
ins = inserted/added
LA = Legislation Act 2001
LR = legislation register
LRA = Legislation (Republication) Act 1996
mod = modified/modification
NI = Notifiable instrument
o = order
om = omitted/repealed
ord = ordinance
orig = original
par = paragraph/subparagraph
pres = present
prev = previous
(prev...) = previously
pt = part
r = rule/subrule
reloc = relocated
renum = renumbered
R[X] = Republication No
RI = reissue
s = section/subsection
sch = schedule
sdiv = subdivision
SL = Subordinate law
sub = substituted
underlining = whole or part not commenced or to be expired

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3 Legislation history

This regulation was originally the *Legislation Regulations 2003*. It was renamed under the *Legislation Act 2001*.

Legislation Regulation 2003 SL2003-17
notified LR 30 June 2003
s 1, s 2 commenced 30 June 2003 (LA s 75 (1))
remainder commenced 1 July 2003 (s 2)

as amended by

Statute Law Amendment Act 2005 A2005-20 sch 2 pt 2.2
notified LR 12 May 2005
s 1, s 2 taken to have commenced 8 March 2005 (LA s 75 (2))
sch 2 pt 2.2 commenced 2 June 2005 (s 2 (1))

Statute Law Amendment Act 2006 A2006-42 sch 2 pt 2.2
notified LR 26 October 2006
s 1, s 2 taken to have commenced 12 November 2005 (LA s 75 (2))
sch 2 pt 2.2 commenced 16 November 2006 (s 2 (1))

Red Tape Reduction Legislation Amendment Act 2015 A2015-33 sch 3 pt 3.1
notified LR 30 September 2015
s 1, s 2 commenced 30 September 2015 (LA s 75 (1))
sch 3 pt 3.1 commenced 14 October 2015 (s 2)

Statute Law Amendment Act 2017 (No 2) A2017-28 sch 2 pt 2.2
notified LR 27 September 2017
s 1, s 2 commenced 27 September 2017 (LA s 75 (1))
sch 2 pt 2.2 commenced 11 October 2017 (s 2)

Statute Law Amendment Act 2025 A2025-29 sch 2 pt 2.2
notified LR 6 November 2025
s 1, s 2 commenced 6 November 2025 (LA s 75 (1))
sch 2 pt 2.2 commenced 16 November 2025 (s 2 (1))

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4 Amendment history

Name of regulation
s 1 am R2 LA

Commencement
s 2 om LA s 89 (4)

Dictionary
s 3 am A2006-42 amdt 2.20

Notification of legislative instruments
pt 2 hdg sub A2006-42 amdt 2.21

Meaning of *notification number* in pt 2
s 5 am A2006-42 amdt 2.22

Requirements about form of legislative instruments (other than approved forms)—Act, s 61 (2)
s 6 hdg sub A2006-42 amdt 2.23
s 6 am A2006-42 amdt 2.24

Requirements about form of approved forms—Act, s 61 (2)
s 7 am A2015-33 amdt 3.1; A2025-29 amdt 2.12

Notification of subordinate laws—Act, s 61 (2)
s 8 am A2005-20 amdt 2.149; A2017-28 amdt 2.6

Notification of disallowable instruments, notifiable instruments (other than approved forms) and commencement notices—Act s 61 (2)
s 9 am A2005-20 amdt 2.150

Notification of approved forms—Act, s 61 (2)
s 10 am A2005-20 amdt 2.151

Appropriate person for registrable instrument—Act, s 61 (12), def *appropriate person*, par (c)
s 11 om A2005-20 amdt 2.152

Repeal
pt 3 hdg om LA s 89 (3)

Repeal of Legislation Regulation 2001
s 12 om LA s 89 (3)

Dictionary
dict am A2006-42 amdt 2.25, amdt 2.26
def ***appropriate person*** om A2005-20 amdt 2.153
def ***authorised person*** ins A2005-20 amdt 2.153
def ***notification number*** sub A2006-42 amdt 2.27

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5 Earlier republications

Some earlier republications were not numbered. The number in column 1 refers to the publication order.

Since 12 September 2001 every authorised republication has been published in electronic pdf format on the ACT legislation register. A selection of authorised republications have also been published in printed format. These republications are marked with an asterisk (*) in column 1. Electronic and printed versions of an authorised republication are identical.

Republication No and date	Effective	Last amendment made by	Republication for
R1 1 July 2003	1 July 2003– 2 Nov 2004	not amended	new regulation
R2 3 Nov 2004	3 Nov 2004– 1 June 2005	not amended	editorial amendments under Legislation Act
R3 2 June 2005	2 June 2005– 15 Nov 2006	A2005-20	amendments by A2005-20
R4 16 Nov 2006	16 Nov 2006– 13 Oct 2015	A2006-42	amendments by A2006-42
R5 14 Oct 2015	14 Oct 2015– 10 Oct 2017	A2015-33	amendments by A2015-33
R6 11 Oct 2017	11 Oct 2017– 15 Nov 2025	A2017-28	amendments by A2017-28

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